

## Agenda and Minutes (held on 10.07.2013 of IQAC meeting)

### Members present

1. Dr. Manoj Praveen G.
2. Dr. Noushad P.P
3. Umer Farooque T.K
4. Dr. Vijayakumari
5. Dr. Mohammed Saleem
6. Prof. A. Faziludheen

### Agenda

1. To collaborate with EMMRC for video production of academic activities.
2. To organize a workshop on SPSS for M.Ed students.
3. To conduct a faculty development program.
4. To organize SET coaching for B.Ed students.
5. To review the progress in making of the new website for the college.

### Decisions

1. The meeting resolved to collaborate with EMMRC and entrusted Dr. Manoj Praveen G. and Mr. Jouhar munavvir to make the required moves.
2. The meeting resolved to organize a workshop on SPSS for M.Ed students. The task was entrusted to Dr. Manoj Praveen G. and Dr. Noushad P.P.
3. A faculty development programme was decided to be organized during the initial stage of the teaching practice session. Dr. Salim was entrusted to organize the program.
4. A two day coaching for the SET exam was decided to be organized. The program was entrusted to Prof. Abdul Basheer.
5. The meeting expressed satisfaction over the progress of making of the website.